



UC San Diego

Policy & Procedure Manual

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ACCOUNTING PROCEDURES - GENERAL

Section: 300-10 EXHIBIT B

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EXHIBIT B

UNIVERSITY OF CALIFORNIA, SAN DIEGO PETTY CASH FUND REIMBURSEMENT SCHEDULE

Please make check payable to
Fund Custodian _____ Date _____

Item No.	ACCOUNT NUMBER TO BE CHARGED	AMOUNT
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

TOTAL AMOUNT OF REIMBURSEMENT \$ _____
Approved: _____
Department/Division Head

Original - Accounting
Duplicate - Retain